

Online Registration Instructions

Go to www.yomechas.org, and click on the "registration" link, which takes you to our registration system at Circle Bridge.

New Family Registration:

1) At Circle Bridge, you'll see a page asking "New Family?" and that's where new folks can go ahead and create their own login and password. Pick something that's easy to remember (like, for example, JENNY RULES 2010), because you'll use these for registering for all the events. **If you were to forget your log in and or password, please do not create another page. Email Jennifer Anderson and she can reset your passwords for you.**

2) Once your family is in the system, then they can input information for each member of the family that is joining the program, starting first with the parent (Dad). Fill in all of the parent's information in that first profile page, and then click **save** on the bottom of page.

3) To add children to the system after the parent, click the tab at top that says "My Family" then go to "Add Another Member" which will open up a new blank profile page to fill in for the child. **NOTE:** There is a space for "Indian Name". This is a name for each of you to come up with that you would like to be referred by. Once your child graduates from one level, they will receive a medallion with their Indian Name on it. Parents can purchase one with their Indian Name on it also.

Some examples: Snoring Bear, Sparkling Dragonfly, Dancing Fish, Big Arrow, Little Arrow etc. Both Parent and Child should have their individual names on their profile. If you would like a list emailed to you of name ideas, please email Jennifer Anderson.

4) Once each member is in the system, then from the "XXXXX Family Registration Page Click on the "**JOIN A TRIBE**" button if you did not already, which will then take you to a screen asking you "know which circle to join?" Search for the tribe you've chosen if you know the tribe at your school, and you can then click on the boxes for your family members to join that tribe. If you do not know which tribe to join, please contact Jennifer Anderson at 630-708-0469 or email at Jennifer_Anderson@yomechas.org with your information. **DO NOT** join mom or other siblings to a tribe if they are not participating, but you can input their information on your family page for "family events".

If all family members are in the system correctly and joined into the right tribe (or tribes), the system will then show you what fees to register for, and you'll see those in the column titled "Unregistered" on the right-hand side of the screen. There will generally be two fees, depending on the particular nation and the particular family:

2015-16 Federation Dues (\$39/person as of June, 2015).

2015-16 Nation Dues (where applicable). Nation Dues are additional charges that are collected by 5 of the 7 Nations which comprise the Yomechas Federation; they are used to supplement the funding of items or activities that are made available only to all tribes within those particular Nations. Nation funds have historically been used to pay for a wide variety of items: examples include batches of firewood for a Nation's campout, a special event like a Nation Barbecue, and in some cases, incentive prizes for tribal members who especially distinguish themselves at recruiting new families into the Yomechas Federation.

***Pioneers and Trailblazers do not collect Nation Dues as of now.

Click on those fees and put them in your shopping cart.

5) When you go into your shopping cart to pay, the system will prompt you to accept our online waivers (one regarding our alcohol policy, and one that is a liability waiver). You can accept the waivers by typing in your initials, and then you'll be all set to pay for registration with a credit card or via PayPal.

6) You will then be able to register for all other events in the future from that list of "Unregistered". **NO ONE CAN REGISTER FOR ANY INDIVIDUAL EVENTS WITHOUT HAVING FIRST PAID THEIR REGISTRATION FEES (FEDERATION & NATION).**

7) We do have some "open federation family" events. In that case you will be able to pay for unregistered family members on your family registration page. You may list these family members on your page, just click on "My Family" tab and "Add Family Member."

Do not join them to a tribe otherwise the system will be looking for you to pay federation dues for them. Once you are registered and paid, the Program Director will verify the payment and put you in direct contact with the chief of the tribe.

Please do not hesitate to contact Jennifer!

How How!!

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